

## Endon Hall Primary & Nursery School

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Staffordshire  
ST9 9HH

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**Date:** 20.8.2020

Dear Parent/Carer,

We hope this correspondence finds you safe and well.

As you are aware, the School Transport service resumes in September 2020. Government guidance states that each coach or bus can be its own 'bubble' and that social distancing need not apply on dedicated Home to School transport, as the overall risk from Covid-19 to children and young people is very low. Therefore, the County Council will continue to provide one return journey on vehicles on school days, commencing on the first day of term (Wednesday 2<sup>nd</sup> September 2020).

I am advised that the Local Authority will be writing to all parents/carers of those children who are eligible to travel on the School Bus, imminently, including to advise on the safety measures that will be put into place.

In summary:

- **Children must not board home to school transport if they, or a member of their household, has symptoms of COVID-19.**
- **Children must sanitise their hands thoroughly before boarding and again on disembarking.**
- **Tissues should be carried to ensure good respiratory hygiene, ensuring safe disposal of used tissues.**
- **Enhanced cleaning of vehicles will be in place, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach**
- **Contact and mixing to be minimised by instructing children to board on the basis of distance from school – so those who live furthest will board first and sit at the back, while those who live closest will board last and sit at the front. There is no requirement to sit in year or age groupings although, if this is possible, it would be advantageous.**
- **Suspension of the 'vacant seats' scheme, to increase spacing on buses.**
- **Vehicles will be well ventilated.**
- **Children must queue, board and disembark in an orderly manner.**

The full Government guidance can be found here: [Transport to School and other places of education - Autumn Term 2020](#)

I am very mindful of the limited role we can play in facilitating and ensuring the above. We will do all we can to support. Your support as your children board and disembark is most important.

Having liaised directly with Stantons, we now have one service (rather than two), serving Endon Hall & Endon High, enabling one drop off and one collection, which will ease traffic at the school entrance. To accommodate the staggered drop off and collection times in place, the School Transport service will arrive between 8.50-8.55am and collect at 3.40pm. This means the bus can park up the slip road, as

Learning together and having fun ~



usual. A member of school staff will supervise the children arriving and departing. A bus register will be taken on departure. Children will wash their hands thoroughly on arrival and before departure.

In order to support the measures in place on School Transport, **please provide your child/ren with a face covering and a named, zipped wallet** for it to be placed in once removed on arrival at school. Face coverings will be stored in the school entrance during the day and re-issued to children before their return journey.

**It is essential that we know which children will be using the School Transport service each day. Please complete and return the slip below to [office@endonhallstaffs.sch.uk](mailto:office@endonhallstaffs.sch.uk) by 30<sup>th</sup> August 2020 so that we can plan accordingly**, including compiling an accurate register and ensuring that relevant staff know which children in their classes are travelling to/from school on the bus.

If we are in any doubt as to the end of day arrangements, we will not place your child on the bus until we have spoken to you. Please ensure your up to date contact details are provided below.

We look forward to welcoming you back in September and thank you for your continued support.

Yours Sincerely,

*V. C. Lewis*

Miss V Lewis  
Headteacher

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### School Transport service - September 2020

Child's/children's name/s: \_\_\_\_\_ Child's year group/s: \_\_\_\_\_

My child/ren will be travelling to/from school via the School Transport service on the following days\*:  
(\* please tick accordingly)

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
End of day					

Further information (if applicable):

Priority contact number: \_\_\_\_\_ Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

2<sup>nd</sup> contact number: \_\_\_\_\_ Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Alternative contact number: \_\_\_\_\_ Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Signed (parent/carer): \_\_\_\_\_ Date: \_\_\_\_\_